



ISA
Indian Society of
Anaesthesiologists



72nd Annual Conference of the Indian Society of Anaesthesiologists

ISACON 2025

**Theme: Innovation, Technology,
Empowerment**

**25th - 30th
November 2025**

**Hotel Babylon International
Raipur, Chhattisgarh**



Exhibitor Manual

www.isacon2025raipur.com

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A1 - Venue – Hotel Babylon International



Distance from Raipur Airport: 8.2 Km Approx



Distance from Raipur Railway Station: 7.1 Km Approx



A2 - Official Show Contractor

NJKB

Contact for Raw Space Exhibitors Required Customized Stands Fabrication Solutions, Electrical

Raw Space and Exhibitor.

Name: Mr Sunny

Mobile no: +91 98267 11000

Contact: - For Generator or power supply & Electrical order.

Name:- Mr Asif

Mob:- +91 9826560133

Contact: - For Exhibition Area and Venue and Additional Furniture.

Name:- Mr. Rajeev Agrawal

Mob:- +91 7999119118

Responsibility covers all shell scheme construction, custom built booths rental of furniture.

A3 - Conference Secretariat

Dr. Pradeep Sharma

(Organising Secretary)

1st floor , MICU, Narayana Health MMI Hospital, Pachpedi Naka Raipur,

Chhattisgarh, 492001

+91 92022 38124 / + 91 9752152162

secretariat@isacon2025raipur.com

Conference GST NO.: 22AAZAS6335E1Z7



A4 - Conference Organizer

Mr. Nitesh Doshi

(Production Incharge)

:- +91 9711575702

Email:- nitesh@meetingsnmore.com



A5 – Some Important Information for Booth and Pavilion Exhibitors/ Contractors

- 1) It is mandatory for exhibitors to make **100% payment** to get an NOC from ISACON 2025 Secretariat before moving in.
- 2) It is mandatory for exhibitors to get their designs approved by Organizer
- 3) Maximum Height of Common Wall/Sharing Wall/Back Wall **8ft**
- 4) Maximum permissible height for customized stalls: **10 ft for Stall Nos. A1 to A31 | 8 ft for Stall Nos. Y9 to Y70**
- 5) It is mandatory for the Exhibitor contractors to follow the build up time schedule for **Exhibition Booths –**
 - a) Raw Space : **26th November 2025, 8pm Night**
 - b) Shell Scheme : **27th November 2025, 12PM**
- 6) It is mandatory for Exhibitors to order their Power on or before **15th November. 2025.**
- 7) It is mandatory for Raw Space stands to order electrical load requirement to the Official Expo Manager.
- 8) In The Shell Scheme Only includes three (3) 60W Spot Lights, one 5/15AMP plug point and 1 KVA Electrical Power for every Booths.
- 9) No Complimentary Power will be provided to Raw Space Stalls (Customised Stalls).
- 10) Any damages of the venue, structure, shell scheme stalls and / or the disposal of booth construction waste left on-site after the event . **Any breach of the organizers / venue's regulations may be penalty towards exhibitor or contractor**
- 11) Must keep their booths clean. Precautionary measures must be taken to prevent leakage of cutting fluid lubricant and oil or any staining. The Organizer reserves the right to charge the cost of cleaning the stains to the Exhibitor.
- 12) Power Charges including Connection Charges would be **INR 4000 per KVA per day** shall be collected by **New Janta Kiraya Bhandar** from Exhibitors.

*****No branding is permitted outside of your designated stall or area.**

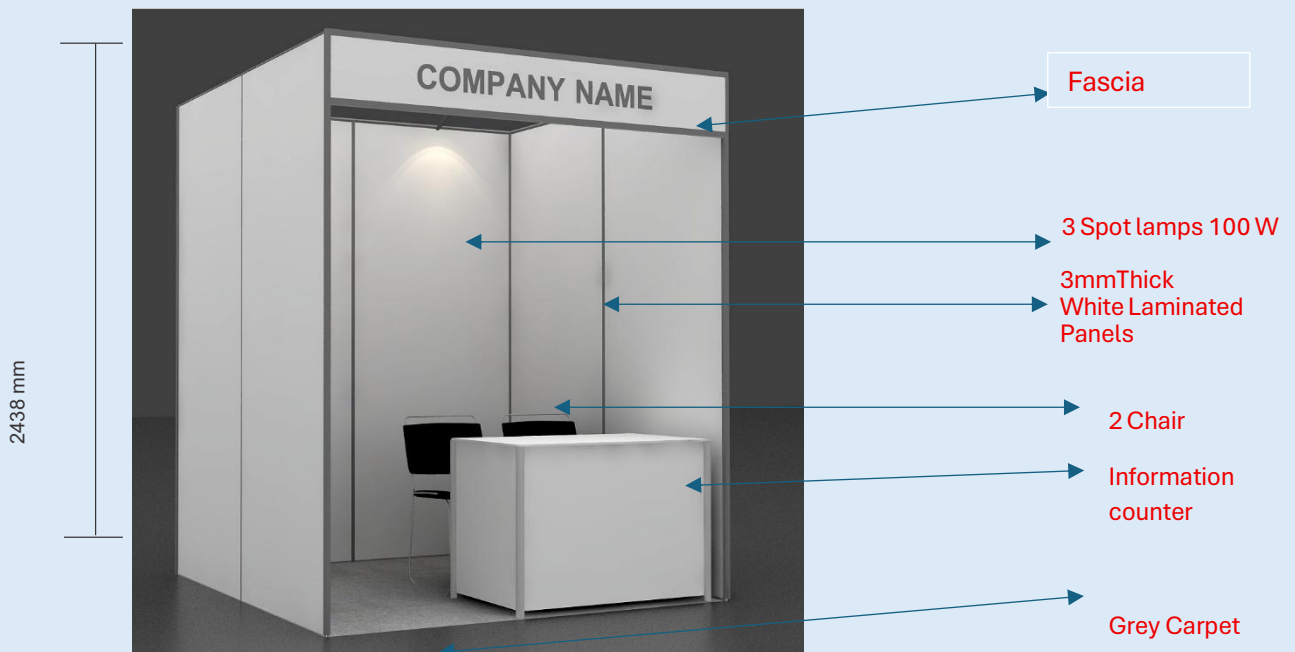
Any branding found will be subject to seizure and a fine of up to ₹1 lakh plus GST per instance

A6 – Technical Specifications & Timeline : Exhibition Area

Exhibition area	Hanger construction
Maximum Allowance Height	8ft – After approval from OC
Maximum Height of Common Wall/Sharing Wall/Back Wall	8ft Fixed Height
Air-conditioning of the Hall	Fully Airconditioned hall
Loading Gate & unloading gate	Ram mandir parking gate
Setup Dates and Time	Raw Space : 26th November 2025, 8pm Night Shell Scheme : 27th November 2025, 12PM
Tear – Down Period – Dismantling of booth fittings and electrical installations Removal of heavy exhibits (requiring mechanical handling of equipment)	30th November – 3Pm Onwards Please Note: Individual booth fitting contractors must complete their work according to the listed schedule. Overtime work may not be permitted, and permission must be sought and granted by the Official Expo Manager. Contractors / exhibitors are required to clear their booth space of all exhibits or debris before 8:00 pm on 30th November 2025.
Exhibition Inauguration	28 th November Morning 10am

Important Note: No work allowed after 27th November 2025, 6:00 pm onward

A7 – Stall Technical Details



A8 – Access to Venue’s Loading / Unloading Area

Access to the Venue unloading area during the buildup and dismantling periods is from **Ram mandir parking gate only**.

Time-

Schedule for On-Site Operations should be strictly followed by the exhibitor’s appointed contractors.

All exhibitor’s appointed contractor is required to:

- Bring along the Appointed Contractor Acknowledgment Letter issued by the Expo Manager.
- Bring along the Delivery Challan to be used as entry pass to the event venue.

[Please note design approvals from the Expo Manager.](#)

All booth contractors are required to submit the Delivery Challan clearly stating the list of equipment that will be brought into the Hall during the construction and dismantling periods at Service Gate of The Venue.

It is the responsibility of the exhibitor and their appointed contractors to ensure that their workmen do not enter other exhibitors’ stand and other area of Venue.

A9 – Standard Shell Scheme Booth Fitting Regulations

When planning the interior design of your booth, please take into account the following regulations: -

- a) No painting may be applied to existing panels.
- b) Screwing, stapling, drilling or nailing on any of the aluminum frames and existing panels of the standard shell scheme are not allowed, in default whereof the Exhibitor or contractor shall be liable for the total loss resulting therefrom.
- c) Exhibitor may apply single or double-sided tapes on the existing panel.
- d) No glue, scotch tape, self-adhesive paper, screw, nail, spike, pin or paint may be used on floors, walls, pillars, or any part of the Exhibition Hall.
- e) In order to keep the place clean and tidy, all the floors and pillars must be well covered with battens during the process of painting.
- f) Corner booths will be open on two sides only unless otherwise requested by the Exhibitor and approved by the Organizer.
- g) Exhibitors are not allowed to use any other area other than their allotted area for any branding purpose

A10 – Booth Decoration (Special Design of Raw Space & Upgrading of Shell Scheme Booth)

Exhibitors having "Special Design" booths or who wish to enhance their standard shell scheme booth are advised to use the services of the Official Expo Manager appointed by the Organizer to undertake the job as this will facilitate convenient installation. Otherwise, Exhibitors are required to obtain consent from the Organizer & Official Expo Manager before any of their own contractors are commissioned to work onsite and are subject to the following rules and regulations. The Organizer reserves the right to reject any contractor and design they deem inappropriate.

a) Exhibitors are to submit name, address and contact details of the appointed contractor, as well as booth layout plan and design (plan & perspective view) in duplicate, to New Janta Kiraya Bhandar no later than **15th November 2025** for approval. A copy of the drawings will be returned, authorizing the commencement of construction if the design is approved. Failure to obtain written approval can result in costly alteration onsite such as when designs or installations contravene fire and safety regulations, exceed maximum allowable booth height and boundary of contracted space.

b) All partition walls should not exceed 50% of the booth length/width it is constructed on, unless the partitions are constructed against the actual walls of the hall, and not obstructing the products on display on the other side of it. The Official contractor reserves the right to request the Exhibitor to change, modify, lower or shorten any backwall and sidewall proposed if, in the opinion of the Organizer, such backwall or sidewall obstruct the reasonable exposure of any adjacent exhibition booths. Backwalls must be provided, except in the case of an island booth. Booths with adjoining neighbors should also be provided with the necessary sidewalls.

c) The Name and Booth Number of the Exhibitors must be prominently displayed. If this is not observed, the Organizer / Official Expo Manager reserves the right to affix booth numbers (using mounted foam boards) as they consider fit and charge the cost incurred to the Appointed Contractor.

d) A suitable floor covering, such as carpet, must be provided for all booths.

e) All exposed rear surfaces of designs and structures must be decorated unless it is against the actual walls of the Exhibition Hall.

f) The shell scheme walls have white laminate finish. Hence, no nailing, stapling, drilling or painting to these walls is allowed. Panels can be affixed to these walls with the use of double sided/Velcro tapes or with brackets rented from the Official Expo Manager.

g) No part of any structure may extend beyond the boundaries of the site allocated.

h) Materials for construction or decoration of the booths shall have a minimum flame spread. Evidence and proof may be required for on-site inspection by the Fire Safety Bureau. All precautions must be taken by the contractor or the Exhibitor against fire and to protect the public.

j) Neon or flashing lights/signs will not be permitted, unless it forms an integral part of an Exhibitor's product. Sequence-lit displays may be used subject to the Official Expo Manager approval and the rate of light change.

i) **Contractors Access: The exhibitors' appointed contractors shall have to apply for badges to enter and work in the exhibition hall during the construction and dismantling periods**

j) The official Expo Manager reserves the right to reject any contractor and design they deem inappropriate. In the event of a dispute, the Organizer's decision will be final.

A11 – Security and Insurance

Every reasonable precaution will be taken by the Organizer to ensure the security and safety of the Exhibition Hall and adjacent areas and the contents thereof. However, the Organizer cannot be held responsible for any loss or damage which may befall the person or property of the Exhibitors from any cause whatsoever.

While the Organizer is insured for Public Liability, it is the responsibility of the Exhibitors to take up insurance cover in respect of:

- a) Exhibits and contents of booth against loss and damage by theft, fire and any other natural calamities, or any cause whatsoever.
- b) Expenses incurred due to abandonment or postponement of the exhibition.
- c) Bodily injury or illness to their representative or agent, or visitors in their booth area.
- d) Any other liability due to the negligence, inadvertence or misbehavior of the Exhibitor and/or its workmen, staff, representatives or agents.

A12 – Storage & Waste Materials

For fire & safety regulations, Exhibitors are not permitted to store their empty cartons or packing materials behind or between booths.

During the build-up and teardown periods, passageways in the exhibition hall must not be obstructed with packing materials, construction materials or debris.

A13 – Dilapidation

Exhibitors are responsible for the cost of making good or replacing any damage or dilapidation to the exhibition premises, whether caused by themselves, their agents, contractors or by any person or persons employed or engaged on their behalf by such agents or contractors.

Exhibitors occupying Shell Scheme booths are also responsible for the cost of making good, restoring or renewing any damage or dilapidation to their Shell booth structures, floor covering, light fittings, and/or any part thereof, whether caused by themselves or their agents, contractors or by any persons employed or engaged on their behalf by such agents or contractors.

The cost of making good any damage will be assessed by the Official Expo Manager and charged to the Exhibitor. The Organizer, together with the Official Expo Manager, will inspect the area before and after the exhibition

A14 – Additional Furniture Requirements

Code	PARTICULARS	Unit-Price		No. of days	QTY	Total Price
		Per Day				
		(INR)	(INR)			
		Before 22 nd NOV.2025	After 22 nd NOV.2025			
1	Moulded Chair	500	500			
2	Tea table	1500	1500			
3	Dining chair Armrest	2000	2000			
4	Barrel Chair	1500	1500			
5	White Chair Designer		500			
6	Black Sofa 2 Seater	3000	3000			
7	Rose gold Sofa 3 Seater	6000	6000			
8	White Sofa 3 Seater	5000	5000			
9	White Sofa 2 Seater					
10	White sofa 1 Seater					
11	Round Golden dining table	5000	5000			
12	Octonum Table	2000	2000			
13	Glass shelves	1200	1200			
14	Spotlight	600	600			
15	Halogen warm 50watt	1500	1500			
16	Buffet table	600	600			
16	Halogan warm 100watt	2000	2000			
17	Socket 5amp	400	400			
						NET TOTAL (INR)
						GST 18%
						GRAND TOTAL (INR)

Please note: The last date to submit your requirements is **26th November 2025**.





Brochure Stand
Hire Charge - Rs. 1000/-



System Table
1m x 0.5m x 0.75m(Height)



Table With Cloth Frill
Size : 5 ft x 2 ft



Glass Shelf - 1m x 0.3m



Spot Light



5-15 AMP Socket



LED MH Light
Size - 50/100 Watts



Glass Show Case
1m x 0.5m x 2m(Height)



Glass Show Case
0.5m x 0.5m x 2m (Height)



Glass Show Case
1m x 0.5m x 1m(Height)

PLEASE NOTE

1. For any additional order on site, you can only order directly with the Expo Manager “New Janta Kiraya Bhandar.”

2. Services will not be provided until payment has been received. Payment should be in Favor of “New Janta Kiraya Bhandar.”

For Transfers within India

Bank	: Central bank of India
Branch	: Shankar Nagar
Account Name	: New Janta Kiraya Bhandar
Account Number	: 1808904161
IFSC Code	: CBIN0283690

*Please mail us a copy of your payment slip for confirmation.

1. 30% cancellation fees will be imposed for cancellation of confirmed order. There will be no refund for cancellation during show days.
2. All Prices are in INR (please remit in equivalent to foreign exchange).
3. All materials to be available subject to availability and first come first served basis.
4. Applicable Government Service Taxes (GST @ 18%) are extra.

A15 – Additional Audio Visual requirements

Code	PARTICULARS	Unit-Price	Unit-Price	No. of days	QTY	Total Price
		Per Day (INR)	Per Day (INR)			
		Before 22 nd NOV.2025	After 22 nd NOV.2025			
1	LED Tv 40" with stand	Rs 10000	Rs 10000			
2	LED Tv 50" with stand	Rs 12000	Rs 12000			
3	LED Tv 60" with stand	Rs 15000	Rs 15000			
				NET TOTAL (INR)		
				GST 18%		
				GRAND TOTAL (INR)		

Please note: The last date to submit your requirements is **25th November 2025**.

REFERENCE PICTURES OF AUDIO VISUAL ACCESSORIES



LED TV 40" with Stand



LED TV 50" with Stand



LED TV 60" with Stand

Contact: - for Additional Audio Visual requirements.

Mr. Narendra

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